



EMPLOYMENT OPPORTUNITY Student Life Animator

ABOUT MARIANOPOLIS COLLEGE

Founded in 1908, Marianopolis is a private English-language college in Montreal specializing in pre-university education for about 2,000 students. A gateway to the world's top universities, the College's record of academic excellence, on-time graduation levels and university-acceptance rates into competitive programs is unmatched in Quebec.

As members of a close-knit community, Marianopolis employees have the opportunity to excel professionally and enjoy generous benefits as well as a stimulating environment associated with working at one of the province's premier post-secondary institutions.

POSITION

Title:	Student Life Animator
Reporting to:	Director of Student Affairs
Classification:	Recreation Technician
Category:	Support Staff
Status:	Full-time, Replacement Contract, Seasonal Position (temporary layoff from July 1, 2023 to August 6, 2023)
Working Hours:	Weekdays, 35 hours 11:00 am to 7:00 pm
Hourly Rate:	\$23.82 to \$30.82
Contract Dates:	February 6, 2023 to June 30, 2023 August 7, 2023 to September 29, 2023

NATURE AND SCOPE

In accordance with the Mission and Vision of Marianopolis College and in close collaboration with all members of the Student Affairs team and other areas of the College, the Student Life Animator is responsible for enriching the quality of student life through ensuring the provision of extra-curricular activities and programs.

RESPONSIBILITIES

- Participates in the preparation and implementation of programs and activities designed to facilitate the developmental needs of the student population of the College
- Participates in the choice, scheduling and evaluation of activities and programs

- Publicizes the information necessary to promote student activities and programs through various media on campus
- Assists student groups in the coordination of their own animation projects
- Acts as a resource for clubs organizing high school tournaments, conferences and student trips
- Assists students seeking volunteering opportunities
- Fulfils other duties as required

PROFESSIONAL ATTRIBUTES

- Ability to relate well with a diverse group of students
- Ability to work autonomously
- Strong organization skills
- Demonstrated ability to work effectively in a team

QUALIFICATIONS

- Diploma of college studies (DEC) in an appropriate specialty or a diploma or an attestation recognized as equivalent
- Experience at the college level is an asset
- Experience in Student Affairs and Student Life Animation is an asset
- Proficiency with Microsoft Office
- Superior communication skills in English and working proficiency in French

APPLICATION

Marianopolis College encourages applications from qualified individuals, including women, members of visible and ethnic minorities, Indigenous peoples and persons with disabilities. Only those applicants who are selected for an interview will be contacted.

To apply, please send us your CV before January 30, 2023 to careers@marianopolis.edu